

**STRATFORD CITY COUNCIL
REGULAR MEETING
January 9, 2023**

The Stratford City Council met for a budget work session on Monday, January 9, 2023, with Mayor Larry Runyan calling the meeting to order at 6:30 p.m. at City Hall.

Council members answering roll call were: Catherine Bergman, Carol Bergman, Terry Bryan, Ht Buie, and Brian Ouverson. Also present was City Manager Kim Leeds.

Council and City Manager Leeds reviewed the Fiscal Year 2024 Budget and Capital Improvement Plan.

The Stratford City Council met in regular session on Monday, January 9, 2023, with Mayor Larry Runyan calling the meeting to order at 7:00 p.m. at City Hall and leading the Pledge of Allegiance.

Council members answering roll call were: Catherine Bergman, Carol Bergman, Terry Bryan, Ht Buie, and Brian Ouverson. Also present was Toni Larson, Dan Ostrem, and Kim Leeds.

Moved by Catherine Bergman, seconded by Carol Bergman to approve the tentative agenda. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Carol Bergman, seconded by Terry Bryan to approve previous meeting minutes from December 12, 2022. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Carol Bergman to approve the consent agenda as follows: Financial Report for December 2022, Current Claims since Previous Council Approval for \$22,229.59, and Delinquent Utility Account Report. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Carol Bergman to approve Resolution 2023-01 – City of Stratford City Council Procedural Rules. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Catherine Bergman, seconded by Ht Buie to approve Brian Ouverson as Mayor Pro-Tem as appointed by the Mayor and authorize this person to sign checks in the Mayor's absence. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Catherine Bergman to approve appointing Kim Leeds to Hamilton Hometown's Foundation Committee with Steve Frey as alternate. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Carol Bergman to approve Larry Runyan as board member and Brian Ouverson as alternate for North Central Iowa Regional Solid Waste Agency. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Carol Bergman to approve Terry Bryan as board member and Catherine Bergman as alternate for Ioway Creek Watershed Management Authority. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Carol Bergman, seconded by Brian Ouverson to approve Tree Board Committee Members as appointed by Mayor as follows: Catherine Bergman, Suzanne Carlson, Trevor Carlson, Julie Ehresmann, Amber Gable, Brian Ouverson and Darrell Young. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Catherine Bergman, seconded by Ht Buie to approve Larry Runyan board member and Grant Carlson as alternate for Hamilton County Emergency Management board. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Carol Bergman to approve Larry Runyan board member and Mitch Peterson and Dan Ostrem as alternate for Webster County Emergency Management board. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Carol Bergman to approve Grant Carlson as board member and Larry Runyan and Dan Ostrem as alternate for Hamilton County E-911 Service board. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Catherine Bergman, seconded by Carol Bergman to approve Resolution 2023-02 – a resolution approving mayoral appointments and organization board member approvals for calendar year 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Carol Bergman to approve Fiscal Year 2023-2024 Library budget request. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Terry Bryan to approve Fiscal Year 2023-2024 Rescue Department budget request. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Catherine Bergman, seconded by Carol Bergman to approve Fiscal Year 2023-2024 Fire Department budget request. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Carol Bergman to approve Fiscal Year 2023-2024 Arbor budget request. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Catherine Bergman to approve wage increase of \$0.69 for city staff effective on first payroll paid out in Fiscal Year 2024. Roll call vote: Catherine Bergman

– aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

A final review was held on budget for the 2022 Avon/Dryden Watermain Project. City Manager Leeds advised that this project is complete and finished under budget. This project used \$84,516.54 in American Rescue Plan Act (ARPA) money, \$100,000 in surplus, and borrowed \$250,000 from the bank. To date expenses are approximately \$307,097.14 on the project. The unused portion will be paid back to the bank on the principal of the loan.

Moved by Carol Bergman, seconded by Catherine Bergman to approve final budget for the 2022 Avon/Dryden Watermain Project and authorizing City Manager/Clerk to pay unused amount of loan back to bank on principal. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Carol Bergman to approve setting Max Levy Hearing for next regular Council Meeting on February 13, 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Catherine Berman, seconded by Brian Ouverson to approve authorizing the City of Stratford Water and Electric Utility businesses paying \$100.00 each in dues to be members of Stratford Community Development Corporation. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Brian Ouverson to approve request to hold a budget work session at 6:30 pm before the February 13, 2023 regular council meeting. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie seconded by Catherine Bergman to approve Ordinance 2022-06 – an ordinance amending §99.07 by setting new rates. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie seconded by Carol Bergman to approve Ordinance 2022-07 – an ordinance §92.02; by setting new rates as established under 2012-08. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Catherine Bergman, seconded by Carol Bergman to approve Resolution 2023-03 – a resolution authorizing city employees to attend meetings deemed necessary pertaining to their work and for city employees to receive reimbursement for mileage and related expenses. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie seconded by Brian Ouverson to approve Resolution 2023-04 – a resolution approving Stratford Courier as official publication for the City of Stratford for calendar year 2023. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Carol Bergman to approve Resolution 2023-05 – a resolution authorizing payment of certain types of expenditures prior to council approval. Roll call vote:

Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Brian Ouverson, seconded by Catherine Bergman to approve Resolution 2023-06 – a resolution adopting policies on access to customer’s utility records. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Carol Bergman, seconded by Brian Ouverson to approve Resolution 2023-07 – a resolution naming depositories for city funds and signators for depositories. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Carol Bergman to approve Resolution 2023-08 – a resolution establishing a policy for snow removal at South Marion and Oakwood cemeteries. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Ht Buie, seconded by Catherine Bergman to approve Resolution 2023-09 – City of Stratford policy statement on conflict of interest, code of ethics, and gifts. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Ht Buie to approve Resolution 2023-10 – a resolution designating fire department members by rank and compensation received per City of Stratford Code of Ordinance §35.05. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Brian Ouverson, seconded by Carol Bergman to Resolution 2023-11 – a resolution authorizing internal advance of funds from the Electric funds to the Fire funds for payment of Fire Truck. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.

Moved by Terry Bryan, seconded by Catherine Bergman to adjourn at 7:47 p.m. Roll call vote: Catherine Bergman – aye, Carol Bergman – aye, Terry Bryan – aye, Ht Buie – aye, Brian Ouverson – aye. Motion carried.


Larry Runyan, Mayor

Attest:


Kim Leeds, City Manager/ Clerk